



Housing Support Service Support Worker Job Description

The Housing Support Worker will be responsible to the Housing Support Service Manager.

Overall aim of the work: To enable people experiencing problems with alcohol and/or drugs, to become householders or tenants, and or to maintain and continue living in their tenancies.

Main Duties and Responsibilities:

- To undertake housing support work that promotes service users' independence to enable them to become householders/tenants and or maintain their tenancies.
- Adhere to the Scottish Social Services Council Codes of Practice, National Care Standards and the National Quality Principles for Substance Misuse Services at all times
- To identify housing support needs and agree housing support activities to meet the aims of service users and reflect accurately in housing support and recovery plans
- To prepare an effective and efficient timetable
- To work within company boundaries and policies at all times
- To update all required documentation accurately and on time
- To act decisively in a crisis and complete incident reports when appropriate
- To ensure service users' stay in service is short term, and transition strategies are completed signposting to relevant agencies when appropriate
- Provide appropriate role modelling of practical and social skills
- Participate and provide input into review and case conference meetings where required
- Engage constructively in regular supervision meetings with your line manager
- To contribute to teamwork and promote ADS with service users and other organisations

Housing
Support
Worker JD
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- Identify and seek personal training and development needs and activities that are relevant to your work
- Take on any other duties as may be reasonably requested by your line manager.